

# **FAQs for Applying to Math PhD Program / Math Masters Program-(Traditional / Math Finance) Non-degree Study**

## **Math PhD Program**

Please be sure to check both our Math website and the Rutgers Graduate Admissions website which shows application information:

You can find Admissions information on our Math website here:

[Prospective Students \(rutgers.edu\)](https://gradstudy.rutgers.edu)

[Ph.D. - Applying \(rutgers.edu\)](https://gradstudy.rutgers.edu)

[Admissions FAQs \(rutgers.edu\)](https://gradstudy.rutgers.edu)

[Graduate Program \(rutgers.edu\)](https://gradstudy.rutgers.edu)

Also, you can find additional Admissions information on the Rutgers Graduate Admissions website here:

<https://gradstudy.rutgers.edu/apply/before-you-apply>

<https://gradstudy.rutgers.edu/apply/overview>

[Search Programs | Graduate and Professional Admissions \(rutgers.edu\)](https://gradstudy.rutgers.edu) →

[Program Detail | Graduate and Professional Admissions \(rutgers.edu\)](https://gradstudy.rutgers.edu)

**Once an application is submitted, it can't be changed.** This includes the email addresses for the recommenders. Your recommender will have to send it to us by mail or by fax - 732-932-8231.

**Any updates or process to your application, please allow 24 hours to roll into the status site.**

**Once an application is submitted, it can't be changed.**

Late Letters of Recommendation should be emailed to [grad\\_help@gradadm.rutgers.edu](mailto:grad_help@gradadm.rutgers.edu) as a PDF attachment and provide your full name and RUID on the subject line OR any additional documents.

Transcripts should be sent to: [e-transcripts@gradadm.rutgers.edu](mailto:e-transcripts@gradadm.rutgers.edu)

Late Supporting Materials – can be uploaded visiting <https://gradstudy.rutgers.edu/> and selecting “upload Supporting Documents” located in the Application Fast Links Box.

Q: Can a CV/Resume be updated in my application?

A: Please upload your corrected resume to "OTHERS" in your app. title it "**UPDATE RESUME**"

Reviewing committee will view all uploads in your app. when making decision.

## **New Brunswick Campus**

Office of Graduate and Professional Admissions

Rutgers, The State University of New Jersey

56 Bevier Road

ASB Annex I

Piscataway, NJ 08854 U.S.A.

Any updates or process to your application, please allow 24 hours to roll into the status site. Q =

Question

A = Answer

Q: How can I check to be sure everything has been received on my application?

A: Below are items required for a Math PhD application. The first 5 items are required, the 6<sup>th</sup> is required for most international applicants, and the last 2 are optional and do not impact file completeness.

Students can go to the following site and check their status to see what we have received:

<https://admissionservices.rutgers.edu/graduate/programStatusLogon.app>

*3 or more letters of recommendation (students can check which specific letters are missing)*

*Undergraduate transcripts – unofficial copies acceptable (1 official transcript from each post-secondary institution attended (see note below))*

*Graduate transcripts (if any) – unofficial copies acceptable*

*Personal statement*

*Application fee*

*TOEFL or IELTS score (for most international applicants unless waived)*

*An international applicant with a minimum of three years undergraduate studies or a master's degree with the mode of instruction being English is EXEMPT from providing TOEFL, IELTS (preferred) English language test scores. If you believe that you qualify for such a waiver and have not submitted a TOEFL, IELTS, please upload a brief explanation (e.g., Word or similar) to request such a waiver.*

*GRE subject test scores (optional)*

*GRE general test scores (optional)*

*Writing sample (optional)*

*Curriculum vitae or resume (optional)*

*Please see the instructions below:*

*To upload documents, please go to:*

<http://gradstudy.rutgers.edu/apply/supporting-materials>

<https://grad.admissions.rutgers.edu/CredentialUpload/Applicant/Login.aspx?ReturnUrl=%2fCredentialUpload>

[2022 Application Portal - Rutgers University \(force.com\)](#)

Unofficial transcripts provided by the applicant are acceptable for admissions screening, but applicants who accept our offer of admission must arrange for official transcripts that show final grades and award of degree to be sent directly by their previous universities to Graduate Admissions.

Q: What are the basic application requirements:

**A:** Application, application fee, **1 official transcript from each post-secondary institution attended (see note below)**, 3 letters of recommendation, a personal statement and current test results as required by the program - GRE scores (see below).

**Q:** Can I receive an application fee waiver?

**A:** We don't supply application fee waivers for international applicants. We only supply waivers to domestic PhD student applicants, and then only in exceptional circumstances.

**Q:** If I wanted to apply for a Math Masters and Math PhD Program, do I have to apply separately and pay for both?

**A:** Rather than apply twice and pay twice, apply for the PhD Program and then come April, if you are not made an offer, then you can be considered for the M.S. program instead.

**Q:** Where would an international student submit a request for a TOEFL waiver?

**A:** Usually when undergrad transcript shows 3 years of instruction in English, we/ reviewing committee will auto waive the Toefl. With the new system, the student will need to notify us that they are qualified for TOEFL to be waived and we need to mark waive on their application, so it gets reflected to their 'checklist'.

**Q:** What countries are international students exempt from submitting TOEFL or IELTS Scores (**see note also**\*)?

**A:** **List of Countries that we do not need TOEFL:** Australia, Bahamas, Barbados, Belize, Cameroon, Canada (except for Quebec), Dominica, Ghana, Grenada, Grand Cayman, Guyana, Ireland, Jamaica, Kenya, Liberia, New Zealand, Nigeria, Philippines, Puerto Rico, Sierra Leone, South Africa, Trinidad-Tobago, UK, Zimbabwe.

**\*Note:** Provided your institution does indeed have instruction in English. Please send proof that your institution you have attended was taught in English. If you have any doubts, please email our Admissions office: [grad\\_help@gradadm.rutgers.edu](mailto:grad_help@gradadm.rutgers.edu)

**Q:** Will GRE/TOEFL scores in pdf uploaded online be sufficient for application procedure or do I also need to send the official GRE/TOEFL scores by ETS?

**A:** Unofficial TOEFL scores are acceptable for application review. You should request that official GRE/TOEFL scores be received by Rutgers as soon as you possible.

Please note that for applications for admission in Fall 2022, neither GRE General nor Math Subject Test scores are required. You may submit such scores, including older ones, if you wish but that is optional.

[Program Detail | Graduate and Professional Admissions \(rutgers.edu\)](#) ->

The Graduate Record Examination (GRE) Mathematics Subject Test is recommended but not required; scores from the Graduate Record Examination (GRE) General Test are optional. At the discretion of the admissions committee, online screening and/or video interviews may be offered to prospective candidates, especially in cases when there is evidence that aspects of the candidate's application portfolio may not reflect their true abilities.

**Question:** Is it okay to apply without a Masters degree?

**Answer:** You can apply without a master's degree; most of our applicants have only bachelor's degrees.

**Q:** What is the current funding situation for students pursuing their PhD? Will eligibility for funding be considered as part of the application to the program or do I have to apply for that separately?

**A:** All students who are made an offer and admitted to our PhD program are fully funded, generally assured for five years.

**Q:** Is it helpful to email the professor that I desire to work under before applying to the program?

**A:** It can be helpful to contact professors with whom you would like to work, so long as this is a genuine expression of interest. (Our faculty members sometimes receive emails from students who have written blanket letters to a large number of them, including those who have only a very tenuous connection with an applicant's stated interests and background and that creates a negative impression.)

**Q:** The website mentions that I need to send my transcripts and other material, but I am not sure whether I just need to upload a scan, or I need to send copies of them physically to the address mentioned on the webpage.

**A:** For the purposes of your application, unofficial (scanned or PDF) transcripts are acceptable. You can **upload** your transcript by going to the following link:

<https://grad.admissions.rutgers.edu/CredentialUpload/Applicant/Login.aspx>

Students **who are admitted** are required to submit official transcripts, sent directly to Rutgers Graduate Admissions by their institutions, showing your final grades and degree awarded. Please have your institution send your official transcript to the following address.

Office of Graduate and Professional Admissions  
Rutgers, The State University of New Jersey  
56 Bevier Road  
ASB Annex I  
Piscataway, NJ 08854 U.S.A.

**Q:** Can the letters of recommendation that I used for the Mathematical Finance Program be used for the PhD Program?

**A:** You can, but you should request letters specifically for the PhD program, as we are looking for a much deeper assessment of a candidates' research potential, etc., and they are quite different from letters for a master's program.

**Q:** If I have additional documents I would like to add to my application, where can I do that?

**A:** If you have any issue uploading required or additional documents, please email them to [grad\\_help@gradadm.rutgers.edu](mailto:grad_help@gradadm.rutgers.edu).

**Q:** Where can I upload supporting documents?

**A:** You can upload supporting documents ( transcripts) to your application by visiting [Supporting Materials | Graduate and Professional Admissions \(rutgers.edu\)](#) and selecting 'upload supporting documents' located under "Submit ALL Supporting Materials".

**Q:** How can I check my application status?

**A:** You can check your application status by visiting [2022 Application Portal - Rutgers University \(force.com\)](#)

## **TOEFL GRADUATE ADMISSIONS INFORMATION FOR INTERNATIONAL APPLICANTS -** [International Students | Rutgers School of Graduate Studies](#)

### Scores for TOEFL or IELTS

A TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) test score is required if your undergraduate education was completed in a non-English speaking country.

- Your scores must be current within 2 years of the semester you are applying to.
- You are exempt from submitting TOEFL or IELTS scores if you are a Permanent Resident, US citizen, or an international applicant with a minimum of three years undergraduate studies or a masters degree with the mode of instruction being English.\*
- If you are missing required test scores, your application will not be reviewed by the graduate admissions committee.
- The minimum paper-based TOEFL score is 550. The minimum computer-based TOEFL score is 213
- The minimum IBT-internet based TOEFL is Writing 22, Speaking 23, Reading 21, Listening 17.
- An acceptable IELTS score is bandwidth 7.

- You must be proficient in the reading, writing, and speaking of English to communicate effectively with graduate faculty and university administrators. Language intensive graduate programs such as History, English, Psychology, and others might have stricter requirements. [Please check with your program for the details.](#)

\* Mason Gross School of the Arts applicants should refer to the policy outlined [here](#).

**Q:** As an international applicant who attended a US institution, do I need to submit TOEFL test scores?

**A:** You are exempt from submitting TOEFL or IELTS scores if you are a Permanent Resident, US citizen, or an international applicant with a minimum of three years undergraduate studies or a masters degree with the mode of instruction being English. The Admissions Committee can accept "applicant recently obtained US Degree" as the reason for waiving the TOEFL.

**Q:** Do you accept the Duolingo test in place of the TOEFL test?

**A:** For the Fall 2023 admissions cycle, *Our School of Graduate Studies Department* has indicated that Duolingo will not be acceptable. It is only TOEFL or IELTS. The TOEFL listed score are recommended average score from the *School of Graduate Studies Department*. We ask students to apply regardless of the scores are met because the reviewing committee considers all requirement (not just the score) when making decision.

**Q:** If valid TOEFL scores were submitted in a prior year application, can these be transferred to new application?

**A:** Yes, but you need to ask to have this completed by the Admissions Department.

**Q:** If I studied abroad and transferred those credits to my home institution, do I need to input the other institution on my application?

**A:** You don't have to list the other institution. If the department accepts the home institution transcripts with the transfer classes and grades, this is fine. If the grades aren't listed on the home institution transcript, Graduate Admissions will need those abroad transcripts.

**Q:** Can I update my Statement of Purpose after submitting my application?

**A:** You can upload a new personal statement that will override the one previously uploaded.

**Q:** Can I submit an updated CV/Resume?

**A:** You can upload your corrected resume to "OTHERS" in your app. title it "**UPDATE RESUME**"  
Reviewing committee will view all uploads in your application when making decision.

**Q:** ETS is currently offering GRE/TOEFL at home due to COVID-19 pandemic, are these scores accepted for the application procedure?

We accept GRE/TOEFL at home test scores.

**GRE and TOEFL At-Home Online Testing** - ETS has announced that the GRE general test and the TOEFL test are now available for students to take online at home. The at-home solution is only available in certain countries. For a full explanation of the registration process, visit [www.ets.org/s/cv/toefl/at-home/](http://www.ets.org/s/cv/toefl/at-home/) for the TOEFL iBT test and [www.ets.org/s/cv/gre/at-home/](http://www.ets.org/s/cv/gre/at-home/) for the GRE General Test.

**Q:** Do you accept "*TOEFL ITP*<sup>®</sup> Plus for China Solution" ?

**A:** Yes, the School of Graduate Studies will accept "*TOEFL ITP*<sup>®</sup> Plus for China Solution" ?

**Q:** Can an applicant still upload documents once they have applied?

**A:** Once the application is submitted, applicants can upload their supporting materials by going to the following site:  
<https://grad.admissions.rutgers.edu/CredentialUpload/Applicant/Login.aspx?ReturnUrl=%2fCredentialUpload>

**Q:** Is it possible to submit my TOEFL degree a little later than the deadline?

**A:** You should aim to submit scores (unofficial OK) as soon as possible after January 15 and before January 31.

**Q:** For international students who have finished a 3 years bachelors degree, are they eligible to apply for the Math PhD Program?

**A:** Yes, as long as our Math requirements are met.

Q: Do I need to take the GRE and TOEFL Exam since I am from Nigeria?

A: GRE subject and general test scores are optional, not required. TOEFL is waived for Nigerians.

Q: Is it a disadvantage for me with only Bachelor degrees to apply for this PHD program? Which means applicants with an MS degree in related area have a better chance to be admitted?

A: No disadvantage.

Q: If I wasn't chosen in your applied Math PHD programs, may I request to be considered for Math MS programs like the Mathematical Finance MS program? Shall I apply twice, separately? Or am I automatically being considered in MS programs, like some school?

A: You have to apply for each separately – Math MS, Math PhD, Math Finance MS

Q: Do I need to contact any professors in the department right now or contact them after the admission decisions are made?

A: After admissions decisions are made.

**Q: Can an applicant add additional documents that aren't required?**

A: The student will not be able to upload the documents because they are not REQUIRED. The new system only allows you to upload the required documents. Merits and achievements can be included in your resume.

Q: After submitting my application, can I go back in and add items?

A: Yes - <https://rutgers.force.com/ApplicantPortal/>

You can also send additional documents to be added to your application to this email address:

[grad\\_help@gradadm.rutgers.edu](mailto:grad_help@gradadm.rutgers.edu) and provide your full name and RUID on the subject line. Any letters of recommendation should be sent as a PDF attachment.

## **Math Masters Program – Traditional**

[M.S. - Applying \(rutgers.edu\)](#)

[Home | Graduate and Professional Admissions \(rutgers.edu\)](#)

Q: What are the basic application requirements:

A: Application, application fee, 1 official transcript from each post-secondary institution attended (see note below), 3 letters of recommendation, a personal statement and current test results as required by the program - GRE scores (see below).

Unofficial transcripts provided by the applicant are acceptable for admissions screening, but applicants who accept our offer of admission must arrange for official transcripts that show final grades and award of degree to be sent directly by their previous universities Graduate Admissions.

The Graduate Record Examination (GRE) Mathematics Subject Test is recommended but not required; scores from the Graduate Record Examination (GRE) General Test are optional. At the discretion of the admissions committee, online screening and/or video interviews may be offered to prospective candidates, especially in cases when there is evidence that aspects of the candidates application portfolio may not reflect their true abilities.

## **Math Masters Program – Math Finance**

For the MS in Mathematics with Option in Mathematical Finance, please consult the separate "Mathematics (Mathematical Finance)" Graduate Admissions page.

## **Non-Degree Study**

Math website: <https://www.math.rutgers.edu/academics/graduate-program/admissions-grad/828-non-degree-study>  
Professional Science Masters Program - Masters of Business and Science Degree – Non-Degree Study:  
<https://mbs.rutgers.edu/non-degree-student>  
Personal Statement – Per the department a brief statement is required (a few lines) explaining why you want to take our graduate courses.

**Q:** If an applicant with an undergraduate degree wants to apply as a non-degree student specific to the Math department for us to admit them, would it be the same link and they just specify “Math Department” on their application? Sorry, I’m not exactly sure how it works.

**A:** When someone wants to apply as non-degree, they should go to the following link: <https://gradstudy.rutgers.edu/apply/apply-now>

Once they create a login id and pin, one of the first questions they will be asked, is if they want degree or non-degree. Once non-degree is selected, the application will be shorter to fill out. When students apply for non-degree on a graduate level, it is program specific. They have to select the program they want to do non-degree in. They can't select Biomedical Engineering and then take all Mathematics classes. If that was to happen, they would require a special permission number and then the department would want to know why they aren't in their program. Graduate Admission receives a handful of students that will apply to a specific program and need a class in something else, and that's fine as long as they get a permission number.